

Ladder Inspection Checklist

Ladder No./I.D.:	Location:
	Department:
Type of Ladder:	Material: <input type="checkbox"/> Wood <input type="checkbox"/> Metal <input type="checkbox"/> Fiberglass
Date of inspection:	Inspected by:

All Ladders				
#	Description	Yes	No	N/A
1	All rungs or steps in good condition (no cracks or dents, non-slip foot pads in good condition)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Steps and rungs securely attached to side rails	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Rail bracing secure and undamaged (if present)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Ladder free from oil, grease, mud or other slippery materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Rails in good condition: no cracks, dents, or sharp edges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Labels present and readable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Top cap in good condition, securely attached	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Anti-slip safety shoes/feet present and secure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Ladder is free of rust and corrosion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Step Ladders (additional inspection criteria)				
#	Description	Yes	No	N/A
1	Spreaders in good condition and securely attached to rails	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Spreaders lock into place and do not wobble	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Spreader stop present and securely attached	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Rear support rungs (non-climbing side) in place and secure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Extension Ladders (additional inspection criteria)				
#	Description	Yes	No	N/A
1	Extension/rung locks working, securely grasp rungs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Chains, cords and ropes in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Pulley working properly (if present)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Actions/Determination			
#	Description	Yes	No
1	Ladder is safe for use	<input type="checkbox"/>	<input type="checkbox"/>
2	Ladder damaged/unsafe: tagged and removed from service		<input type="checkbox"/>

